

**St Mark's Episcopal Church**  
**Minutes of the Regular Meeting of the Vestry**  
**March 30, 2023; held in the library**

1. Fr. Christopher McLaren declared a **quorum** and called the meeting to order at 6:28 pm. Vestry members in attendance were: Fr. Christopher McLaren, Rector; Dave Aley, Diane Ball, Ty Camp (via Zoom), Darcie Farrow, Barry Hogge, George McJimsey, Lucy Sinkular, and Amanda Wright. The only Absent Vestry member was Blythe Clark. Clerk Deb Bluestone was also present. There were no visitors.
  
1. Fr. Christopher conducted **Spiritual Formation**, BCP p. 139 and Matt 28:1-10.
  
2. Darcy Farrow made a motion to pass the **consent agenda**. The motion was duly seconded, and the agenda consisted of acceptance of the February 23, 2023 Vestry Minutes and receipt of the February 2023 Financial Reports. **The motion passed unanimously.**
  
0. **Reports of Officers, Boards & Standing Committees:**
  - a. Clergy Report: Fr. Christopher
    - i. New staff member Laura Blum has been employed as the St. Mark's Business Manager since March 14, 2023.
    - ii. Holy Week Invitation – Fr. Christopher encouraged the Vestry to “do Holy Week as robustly as you can” (*see schedule below*).
    - iii. Fr. Christopher is in the early planning stages for a 2024 Sabbatical (length of time TBD).
    - iv. Karen McDaniel – discussion and planning are underway for a Celebration for Karen, the church Altar Guild Directress who is retiring, date TBD.
  
  - b. Senior Warden Report: Lucy
    - i. The annual celebration for Charmazel Dudt and her gift to St. Mark's will be on or around the 4<sup>th</sup> Sunday of April: “At that time a few hundred dollars will be spent to provide special refreshments at coffee hour following the church service. Charmazel's kind generosity and her love of Shakespeare will be mentioned.”
    - ii. May 6<sup>th</sup> and June 24 are possible days for a Vestry pot-luck cook out at Sinkulars. They will provide main dishes and beverages and ask guests to bring something to share (appetizer, salad, dessert, beverage, etc.).
  
  - c. Junior Warden Report: Ty
    - i. Ty and Stretch Cole have discussed the Fix-It Group, and hangers in the Nave.
    - ii. Ty has toured the St. Mark's facility with Parish Administrator Jennifer Lind.
    - iii. Parish Hall projects include:
      - a. Craft closet remodel in coordination with Cub Scout Pack 990 and Vikki Everett (4/18 planning, 4/22 building)

- b. AV upgrade
  - c. Hearing Loop install (for classes in Parish Hall)
  - d. 40 new chairs purchased (for seating in Parish Hall)
  - iv. Bathroom construction in the Montessori school starts next week.
  - v. Flagstone area sprinklers near the church east entrance needs further maintenance.
  - vi. The parking lot needs routine maintenance before October (the bid also needs renewal).
  - vii. Ty recommended a re-start of the Building/Facility Committee.
- d. Report of the Building Renewal Committee: Lucy
- i. The Building Committee has begun interviewing architects.
  - ii. Fr. Christopher will send the Committee's Purpose and Objectives Statement to the Vestry for review.
- e. Finance Committee – Lucy
- i. No motion this month. Barry Hogge has agreed to serve as a liaison between the Vestry and the Finance Committee.

0. **Unfinished Business:**

- a. Fr. Christopher and Lucy led a discussion of how the church can flourish and thrive if vestry members (or other parishioners) can assume a “point” role in “paying attention” to each of these areas. There was a brief discussion about developing ministries, including sign up tables in the lobby after church. The below chart is in the general materials portion of the Vestry drive. The names listed here reflect who is doing what.

| <b>Commissions for Each Vestry Member</b> |                  |
|-------------------------------------------|------------------|
| <i>Building the Future at St. Mark's</i>  |                  |
| <b>Area of Ministry or Responsibility</b> | <b>Person</b>    |
| Senior Warden                             | Lucy             |
| Jr. Warden–Facilities                     | Ty               |
| Stewardship                               | Lucy             |
| Finance                                   | Barry            |
| Servants of Worship                       |                  |
| Altar Guild                               | George           |
| Acolytes                                  |                  |
| AV                                        |                  |
| Chalice Bearers & Eucharistic Ministers   | Lucy/Katey Breen |
| Adult Formation                           | Diane            |
| Youth and Family Ministry                 |                  |
| Hospitality/Fellowship                    |                  |

|                                                     |        |
|-----------------------------------------------------|--------|
| Pastoral Care                                       |        |
| Personnel/HR                                        |        |
| Welcoming, Membership. "Invite + Welcome + Connect" |        |
| Community Life/Celebrations                         | Darcie |
| Arts and Music                                      |        |
| Outreach Ministry                                   |        |

- a. There was no other unfinished business.
- 0. **New Business:**
  - a. George brought a motion to renew the Clergy License for Rev. Billie Abraham. The motion was seconded and ***passed unanimously.***
  - b. Fr. Christopher addressed the Annual Parochial Report. Lucy moved that the report be approved as previously submitted; the motion was seconded and ***passed unanimously.***
  - c. Darcie brought a motion to approve the below nine members of the 2023 Finance Committee (Nine members, quorum = five). The motion was seconded and ***passed unanimously.***
    - Ann C'deBaca – Chair
    - Ken Reese
    - Miranda Eastham
    - David Hardy
    - Joan Camera
    - Peter Pierotti
    - David Huff
    - Barry Hogge
    - Fr. Christopher McLaren
- 7. **Announcements & Upcoming Events: Fr. Christopher – “embrace Holy Week.”**
  - a. **Services & Easter Observances**
    - Palm Sunday, April 2**
    - Tenebrae Tuesday, April 4**
      - 7pm Service
    - Maundy Thursday, April 6**
      - 7pm Liturgy
      - 9pm-midnight Prayer Watch in Stoney Chapel
    - Good Friday, April 7**
      - 6-7am Prayer Watch in Stoney Chapel
      - 7am Stations of the Cross
      - 7pm traditional Good Friday Liturgy
    - Holy Saturday, April 8**
      - 9am Liturgy, Parish Workday follows
      - 8pm Great Vigil of Easter Service
      - 10pm Agape Feast & Dance

**Easter Sunday, April 9**

9:30am Choral Holy Eucharist

11am Resurrection Party (cupcakes & egg hunt)

b. **Next Vestry Meeting:** Thursday, April 27, 2023 @ St. Mark's.


Point of Privilege by Lucy – Happy Birthday to Barry Hogge.

**Closing Prayer:** Fr. Christopher.

Meeting adjourned at 7:51 pm.

These minutes are respectfully submitted by Deb Bluestone, Clerk to the Vestry.

**MINUTES APPROVED:**



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Fr. Christopher McLaren, Rector



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Lucy Sinkular, Senior Warden